## HOW TO SEARCH FOR SUBCONTRACTOR REGISTRATIONS

## ON THE MN DEPARTMENT OF LABOR & INDUSTRY SITE

1. To use the DOLI search function go to: <a href="http://www.doli.state.mn.us/CCLD/LicVerify.asp">www.doli.state.mn.us/CCLD/LicVerify.asp</a>

2. Click on the box link that states, "verify a personal or contractor license in DLI's searchable database..."

 It will bring you to a general verification page (<u>https://secure.doli.state.mn.us/lookup/licensing.aspx</u>) with an option to do an ADVANCE SEARCH

4. Click on Advance Search (https://secure.doli.state.mn.us/lookup/AdvancedSearch.aspx)

5. Select either personal or business lookup - business produces most results

## 6. To search <u>subcontractors</u> select "<u>registered contractors</u>"

## 7. To search licensed homebuilders select "residential contractors"

8. Sorting options include by zip code or city

9. Once your search is complete you can save your results by clicking either PDF or EXCEL